

## AUTHOR GUIDELINES

### in the Journal of Mining and Earth Sciences

#### Submission Preparation Checklist

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As part of the submission process, authors are required to check off their submission's compliance with all of the following items, and submissions may be returned to authors that do not adhere to these guidelines.

- The submission has not been previously published, nor is it before another journal for consideration (or an explanation has been provided in Comments to the Editor).
- The submission file is in Microsoft Word document file format.
- Where available, URLs for the references have been provided.
- The text adheres to the stylistic and bibliographic requirements outlined in the Author Guidelines below.

## AUTHOR GUIDELINES

### General guidelines

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From 2023, The Journal of Mining and Earth Sciences (JMES) publishes 4 times a year in February, May, August, and November. JMES does not charge any fee for submitting, reviewing, publishing manuscripts or any other services.

#### 1. General requirements of manuscript

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##### 1.1. Language

Submissions must be written in English and be orthographically precise and comprehensive.

##### 1.2. Format requirements for article manuscript

A Manuscript for the Journal of Mining and Earth Sciences (JMES) should be formatted with a tight layout; drawings and photos (if any) must be clear and of high quality.

All files must be submitted as Microsoft Word files. Submissions must be in Unicode font and Latin letters. In the case of citing documents that use letters other than that, authors must transcribe phonetically into Roman letters.

Documents must use two columns layout. Font - Cambria; Font size: 11. Do not use the hyphenation function in Word. However, authors can still use bold, italic, superscript, subscript, etc. Do not insert equations or tables in the form of images. All equations, graphs, and tables must be written in forms that are editable by Microsoft Word.

##### 1.3. Length

Manuscript text should be no more than 15 typeset pages.

Please see the attached Template (Appendix) to make sure that you prepare a manuscript within the JMES formatting criteria.

##### 1.4. Title page

The Title page must be written in a separate file and sent along with the document. The Title page includes the title, detailed information about authors (full names, affiliations), abstract, keywords.

##### 1.5. Documents

The manuscript must be submitted in a separate file.

- Manuscript 01 (full): with information and content of the article
- Manuscript 02 (blind): The manuscript must not include any information that can be used to determine the authors.

Originality and the right to use data:

- The manuscript submitted to the JMES must not have been published or submitted elsewhere.
- Authors must not submit the manuscript to other journals while it is under consideration at the JMES.
- Authors must be responsible for the content of the submission, the accuracy of citations, and the legitimacy of copyrights.
- Authors must be responsible for the use of personal data and corporate data.
- For research that is not yet published but cited in the document, authors must submit a document verifying the usage agreement of the person or the organization that owns the copyright.
- Data used in the manuscript must come with a source.
- The JMES reserve the right to reject a paper even after it has been accepted if it becomes apparent that there are serious problems with its scientific content, or our publishing policies have been violated.

#### **1.6. Detailed information about the authors**

Authors' names, emails, and working/studying places (including city, and country) must be provided in the Title page file.

#### **1.7. Credits**

Credits of all funding sources must be written on the Acknowledgement and sent along with the document. If there are multiple sponsors, authors must indicate who sponsored how much and at which part of the research.

#### **1.8. The main body of the article**

Research papers published on the JMES include the following sections (respectively, however, it can be altered to fit each research paper):

1. Introduction
2. Literature Review
3. Data and research methods
4. Results and Discussions
5. Conclusions and/or Recommendations
6. Acknowledgement: if applicable
7. Contributions of authors
8. References

#### **1.9. References**

References are documents/publications used in the manuscript, shown in the text of the article, and listed in the References formatted according to the Template (see Appendix).

References and Citation must be presented in APA 7<sup>th</sup> style and checked thoroughly for completeness, accuracy, and consistency. Documents in other languages must be written in that respective language. (For details, see Appendix 1).

### **1.10. Information of the authors**

Information about the name, address, and E-mail of the corresponding author should be fully on the first page of the manuscript for JMES to contact. If the corresponding author is a foreigner, the address section should include the country's name and an email address. (For details, see Appendix 1).

### **1.11. Submission**

Manuscripts for JMES should be submitted online at <https://jmes.humg.edu.vn>. The submitted manuscripts include 01 copy with the full name as the template file (Full manuscript) and 01 copy as the template with deleted information of authors, affiliation, acknowledgments, and contribution of authors (Blind).

The JMES only accepts manuscripts with the correct format detailed in Appendix. In case it is not accepted, the manuscript will not be returned. If a manuscript is accepted for publication but the manuscript text file needs to be edited, the receipted date is the date of receipt of the completed manuscript.

## **2. Review and publication**

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**2.1. The author submits the manuscript on an online management system at <https://jmes.humg.edu.vn>**

### **2.2. Managing Editor:**

1. Check the form;
2. The manuscript that meets the format requirements will be “the manuscript for reviewing”.

### **2.3. Standing Editorial Board members and Managing Editor**

1. Invite 2 reviewers for each manuscript and contact reviewers;
2. Send the “manuscript for review” and review form to the reviewers.

### **2.4. Reviewers**

1. Read and assess the manuscript;
2. Give the comments on the “Review form” and send the revised manuscript back to the Editorial Board. Feedback time is not more than 01 month. If after the above time, the reviewer does not respond, the Editorial Board will invite a new reviewer.

### **2.5. Editorial Board**

The Editorial Board receives the “Review forms”. If both reviewers “Agree to publish”, the manuscript will be put on the waiting list for publication. If the manuscript is accepted for publication but needs revision, the Editorial Board notifies the author for editing. If the two reviewers have opposite decisions, the Editorial Board will consider (if necessary, invite a third reviewer) to make a decision.

### **2.6. Revision following the request of reviewers**

The editing time does not exceed 15 days (if the authors do not have any response within the deadline, the manuscript will not be accepted for publication).

**2.7. The Editorial board and Managing Editor collect comments of reviewers for the revised manuscript within 1 month from the date of receipt of the revised article.**

**2.8. The reviewers re-check the revised manuscript, recommend to accept or reject, and return it to the Editorial Board or Managing Editor.**

**2.9. The Editorial secretary**

- a. Receive a reviewer's final comments on the revised manuscript. If the reviewer still requires correction, repeat step 2.6.
- b. After the second editing, if the revised manuscript is still requiring to be corrected, the Editorial secretary will request the Editorial Board to consider stopping the editing. If the manuscript is available for publication, it will be placed on the waiting list for publication.
- c. Issue a Certificate of Accepted Manuscripts for the manuscripts that have been on the waiting list for publication (if requested by the author).
- d. List and review all manuscripts that have been accepted for publication and submit the list to the Editorial Board for approval.

**2.10. The Editorial board approves the publication.**

## APPENDIX 1

### Guidelines for manuscript preparation

#### 1. General provisions

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- a. The submitted manuscript in the Journal of Mining and Earth Sciences shall comply with the following provisions. The author submits the manuscript in digital file format (in .docx format) for review.
- b. The manuscripts should be prepared with a tight layout and concise sentences; drawings and photos (if any) must be clear and of high quality. A template of the correctly formatted manuscript is attached at <https://jmes.humg.edu.vn>
- c. The manuscript is formatted according to the uniform regulations of the JMES with the key elements of the article: Manuscript title, Author's name and address, Abstract, Keywords, Introduction, Data and research methods, Content of the research (with figures, pictures, tables (if any) and related annotations ), Results, Discussion, Conclusion, Acknowledgments (if any), Contributions of the authors, List of references, Appendix (if any).
- d. Cited information from other scientific works must be included in the References at the end of the manuscript. Citation of references should be done systematically according to a certain pattern (APA 7<sup>th</sup>). Documents in the References must be presented with the author's name, article title/book title, chapter/article title, publication year, publication number, and page number of the article/book. In addition, the DOI number of the article (if any) should also be included in the Reference. The drawings, pictures, and tables play an important role in illustrating the text and therefore they should be logically placed right after the relevant text.

#### 2. Editing software

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The manuscript must be prepared with a common software so that the Editorial Board and Reviewers can easily read, edit and reformat, with few technical errors. For the convenience of editing, the Editorial Board of the JMES prescribes the use of Microsoft Word editing software with the font Cambria.

#### 3. Manuscript structure

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##### 3.1. Title

The title must be comprehensive and no longer than 20 words.

##### 3.2. Abstract

The abstract should be no more than 300 words but not less than 250 words.

The abstract must show the main contents of the research and include the following points: research purposes, research methods, data (if any), main results, and theoretical and/or practical implications of the research.

Usage of incorrect or unpopular abbreviations should be avoided. In some cases, if abbreviations are necessary, they must be defined the first time they are mentioned in the abstract. Avoid using personal pronouns and citations in the abstract.

The Abstract and Keywords sections are not numbered separately.

### **3.3. Introduction**

The Introduction provides a brief summary of the research state of the research fields in the country and the world, highlights the topicality of the issue, and questioning.

The manuscript should be divided into separate sections according to the respective content, each section is numbered clearly, in the order of 1, 2, 3, ... If each section consists of sub-sections, they are numbered in 1.1 (followed by 1.1.1, 1.1.2, ...), 1.2, and so on.

### **3.4. Literature Review**

Authors can submit theoretical or empirical research or a literature review paper; authors can adopt qualitative or quantitative analyses; or a mix of them.

This part includes:

- Literature reviews of related studies and unresolved problems of those studies;
- Related theoretical bases, theoretical frameworks, or conceptual frameworks used in the research.

### **3.5. Data and research methods**

The Data and Research methods outline the research method, research facilities, and contents of the research. It must show the quantitative model, qualitative hypothesis, and/or qualitative research design (respectively, however, it can be altered to fit each research paper). Both the data collection process and data description must be specified.

This section also provides sufficient information on the basis of research methods. It is necessary to fully cite (but there is no need to re-describe) the published methods used in the research.

### **3.6. Results and Discussions**

The research results must be clearly described. The content of the paper must be presented scientifically and concisely.

The Discussion should be brief and should avoid citing and discussing too much about the author's published works. This section should consider the important contributions of the research results, not repeat the results.

### **3.7. Conclusions and/or Recommendations**

The Conclusion highlights the main contributory outcomes of the paper, proposes future research, or suggests the application of research results.

This section should be briefly written. It can be independently placed and cannot be numbered.

### **3.8. Acknowledgement: if applicable**

It is the proper section in the paper to thank all the people who helped you the most in carrying out your research work. For example, a supervisor, a sponsoring institution, a funding body, and your colleagues or other researchers who have helped in the preparation and agreed to

share with you their unpublished results. Acknowledge people's help and contribution will ensure the integrity of your research.

### **3.9. Contributions of authors**

The Authors' Contributions section specifies the exact contributions of each author. The submitting author is responsible for providing the contributions of all authors at submission.

### **3.10. References**

References must be presented in APA 7th style and checked thoroughly for completeness, accuracy, and consistency. Documents in other languages must be written in that respective language.

## **4. Regulations on the section content and structure of the manuscript**

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### **4.1. Information on the top of manuscript**

\* The Title of the manuscript:

The Title of the manuscript should illustrate the main topic of the research, including the important variables.

\* Author names and affiliations: (Full names of all authors, font size 11, the Cambria font)

It is necessary to write the full names of the authors of the manuscript, and the author's addresses (main places of work). The authors' names are placed in order from top to bottom right after the title of the article. The author's address (where the article was completed) is provided below the author's name.

\* Detailed information about the authors

Authors' names, emails, and working/studying places (including city, and country) must be provided in the Title page file.

\* Corresponding author:

The corresponding author is the author responsible for communicating with the journal for publication and performing work related to the correction and publication of the manuscript.

\* Primary and current address:

The address of the institution at which the author conducts the research and completes the article is considered the primary address in relation to the article. If an author has transferred after the paper has been completed but has not yet been published, or the author is a visiting scientist/intern at the research facility where the paper was formed, then 1 "Current Address" (or "Permanent Address") may be included in the footnotes of the author's page. The Arabic numerals should be used to form the exponent to mark the address notes in the footnotes.

### **4.2. Contents of the manuscript**

Abstract (size 11, Cambria, should be no more than 300 words but not less than 250 words): The abstract usually contains a concise summary of the manuscript under investigation, pertinent information on the participants, a brief review of methodology, analyses, results, and implications of the study.

Keywords (3-5 keywords, size 10, Cambria): Each manuscript should have a 'Keywords' section placed right after the abstract with a maximum of 5 words, describing the main content related to the topic. Keywords will be used to search for the manuscript or for the purpose of building a reference index.

The main body of the manuscript (Cambria, in size of 11): The manuscript must be saved in Microsoft Office (in .docx), with Custom size (21 cm x 27.6 cm), left and right margin 2.25 cm; top margin 2.2 cm, bottom margin 2.3 cm; the Cambria font; font-size: 11. Pages should be

numbered consecutively. Section and sub-section headings must be separated from the text by a blank line. Consecutive paragraphs have no gaps, and the first line is decremented by 2.5 cm. The template of the JMES manuscript can be downloaded on the website. Manuscripts in .pdf format will not be accepted.

**Acknowledgments:** Acknowledgments are written in a separate paragraph at the end of the paper, before the References. This section is intended to thank the individuals and organizations that assisted the author(s) in conducting the research, writing the manuscript (e.g, language, experiments, surveying, construction of drawings, etc.), preparing or reviewing the manuscripts, etc.)

#### **4.3. Units in the manuscript**

The Unification uses the international standardized unit system (SI). If other measurement systems are used, their correspondence should be converted to SI units.

#### **4.4. Mathematical formulas**

The Equation Editor should be used to edit the math formulas which are numbered to the right of the margin. Parameters in formulas must be clearly defined and shown in italics.

#### **4.5. Footnotes**

The use of footnotes in the manuscript should be limited. If used, footnotes should be numbered according to the order in which they appear in the article. It is necessary to use exponential Latin numerals to number the footnotes. The footnotes should not be included in the References.

#### **4.6. Artworks**

##### **a. General requirements**

It is recommended to:

- Use a uniform font and font size;
- Use the font Cambria, Times New Roman (or Times), Arial, Helvetica, Symbol, Courier;
- Number the artworks in the order in which they appear in the manuscript with a caption for the artworks;
- Use the usual cardinal numbers for numbering;
- Clarify the size of the figures to match 1, 1.5, or 2 columns of the page;
- Illustrations are attached at the end of the manuscript, after the references, appendices, and tables.

Note: if the artwork files are too large, please send them as separate files when submitting the manuscript.

##### **b. Artwork format**

All drawings/figures made with specialized software must be converted to image files (with the required resolution, color, and color composition) in one of the following formats:

- All drawings should not be bigger than 15x20cm.
- EPS (or PDF): vector graphics.
- TIFF (or JPG): color image or gray background, with a minimum resolution of 300 dpi.
- TIFF (or JPG): line / line drawing, with a resolution of at least 1000 dpi.
- TIFF (or JPG): composite drawings including images and lines, with a minimum resolution of 500 dpi.

Note:

- The map of Vietnam must have clear notes on Phu Quoc island, Paracel Islands (Hoang Sa), and Spratly Islands (Truong Sa) of Vietnam.
- Do not submit low-resolution drawings/photos, such as screen-formatted graphics/image files (GIF, BMP, PICT, WPG, ...);
- Do not submit drawings that are too large ;
- If there are pictures or color photos, the author should attach 1 file of black and white photos together with all color pictures/photos.

### **c. Figure captions**

Each drawings/figures must have a clearly illustrated title and explanation in appropriate font size and style which is easy to read in both print and digital versions of the manuscript. The explanations in the drawings/figures should be brief, but all symbols and abbreviations in the figure must be clearly explained.

The names and captions of the figures are numbered in the order in which they appear on the paper.

In the manuscript, the footnotes of the figures are placed at the end, after the References section.

### **4.7. Tables**

Tables should be supplied in an editable format, e.g. word-processed files. They should be numbered consecutively with numerals. Tables should be typed as text. Vertical lines should not be used to separate columns.

### **4.8. References**

References used in the manuscript must be cited in the text and fully shown in the list of references. Do not list references that are not cited in the text of the article.

When referencing documents on the internet, the full internet address (URL) information must be provided. More detailed information such as DOI number, author name, date, origin, etc.), should also be shown if applicable.

References format should obey a unified and internationalized standard. When making a list of references, agree on the following order: author name, title of the article or chapter, title of journal or book, year of publication, publication number/chapter number in the book, and position of the article magazine or book issue. If the article has a DOI number, this number must be included at the end of the references.

#### **a. Citations**

Authors cite sources that are used as references only. The reference citation is placed after the cited information and is represented as follows:

Referencing with APA 7th Style – For more information refer to the AUT Library referencing guide <https://aut.ac.nz.libguides.com/APA7th> and the APA 7th Manual.

<b>Author type</b>	<b>Parenthetical citation</b>	<b>Narrative citation</b>
<b>Author</b>	(Smith, 2020)	Smith (2020) examined ...
<b>Two authors</b>	(Nguyen & Tran, 2019)	Nguyen and Tran (2019) examined ...
<b>Three or more authors</b>	(Smith et al., 2020)	Smith et al. (2020) examined ...



- For documents that have one author, only cite the surname of the author and publication year (Author name, publication year). Example: Tran (2001) or (Smith, 2021);
- If the cited document belongs to one author, write the name of the author (for Vietnamese only write the last name and do not write the middle name and first name), and year the article was published; If there are 2 references, the references are separated by a semicolon (;). References are enclosed in commas ( ), for example ... (Tran, 2011; Condie, 2001)...
- For documents that have two authors, cite both of their surnames (First author's name & Second author's name, publication year). Example: Tran and Nguyen (2011) or (Smith and Brandel, 2002);
- For documents that have three or more authors, cite the surname of the first author then followed by "et al." (First author's name et al., Publication year). Example: Nguyen et al. (2019) or (Hair et al., 2014)
- If the cited article has 2 authors, write the names of both authors; for example: (Nguyen and Tran, 2003; Burrett and Berry, 2000).
- If the cited document has 3 or more authors, the first author's name is used, followed by the word "et al." if Vietnamese (eg: Nguyen et al., 2012; Tran et al., 2011).

All references must be cited in the text and vice versa.

### **b. Reference type**

References must be presented in APA 7th style and checked thoroughly for completeness, accuracy, and consistency. Documents in other languages must be written in that respective language.

Authors list documents that are cited in the article text only. The list of references is arranged alphabetically based on the name of the editor or main author (if there are 2 or more authors). For each reference, the names of all authors participating in the article should be fully listed. The full title of the journal must be clearly visible. Some following examples will illustrate the format:

No	Reference Types	Reference List
1	<b>Journal articles</b>	Name of author(s), (year of publication). Title of the paper. <i>Journal title (italic), volume (italic)#(issue)</i> , from the page ... to page .... <i>Note: Last author's surname is preceded by an ampersand (&amp;).</i>
	<b>Article with DOI from research databases</b>	Axelsson, P. J. (2000). DEM generation from laser scanner data using adaptive TIN models. <i>International archives of photogrammetry, Remote Sensing and Spatial Information Sciences</i> , 33(4), 110-117.
	<b>Article without DOI:</b> From research databases, or From a Print journal	Tran, D.L., Nguyen, T.K.D., Luu, T.T.T., & Tran, H.H. (2015). The applicability of LiDAR technology to build a Digital Terrain Model of the coastal alluvial plain in Vietnam's conditions. <i>Journal of Natural Resources and Environment</i> , 1(1), 24-28. (in Vietnamese).
2	<b>Published conference proceedings</b>	Name of author(s), (year of publication). Title of the article. <i>Name of Conference (italic)</i> , Date and place of conference, place of publication, from page.... to page....
		Herculano-Houzel, S., Collins, C. E., Wong, P., Kaas, J. H., & Lent, R. (2009). Microstructural approach in damage. <i>Proceedings of the</i>

		<i>National Academy of Sciences of the United States of America</i> , 105(34), 12593-12598. <a href="https://doi.org/10.1073/pnas.0805417105">https://doi.org/10.1073/pnas.0805417105</a>
	<b>Conference proceedings published as a book</b>	Zegwaard, K. E., & Hoskyn, K. (Eds.). (2015). New Zealand Association for Cooperative Education 2015 conference proceedings: Refereed proceedings of the 18th New Zealand Association for Cooperative Education conference. New Zealand Association for Cooperative Education. <a href="https://www.nzace.ac.nz/wp-content/uploads/2016/06/2015-wellington.pdf">https://www.nzace.ac.nz/wp-content/uploads/2016/06/2015-wellington.pdf</a>
	<b>Conference contributions accessed online</b>	Presenter, A & Presenter, B. (Year, Month dd-dd). <i>Title of conference paper or poster</i> . Conference Name, Location. <a href="https://doi.org/xxxx">https://doi.org/xxxx</a>
		Mason, I. & Missingham, R. (2019, October 21–25). <i>Research libraries, data curation, and workflows</i> [Paper presentation]. eResearch Australasia Conference, Brisbane, QLD, Australia. <a href="https://bit.ly/2v1CjRg">https://bit.ly/2v1CjRg</a>
	<b>Poster presentation</b>	McGoudall, J., Durbin, P., Schlatter, T., McGale, M. & Jerabek, A. (2019, October 21–25). Dataverse 'Instrallation Personas': A UX concept adopted to enable the navigation of Dataverse installations, for the purpose of sharing ideas and technical experiences by the international community [Poster presentation]. eResearch Australasia Conference, Brisbane, QLD, Australia. <a href="https://conference.eresearch.edu.au/wp-content/uploads/2019/10/Janet-McDougall-eRA2019_McDougall_Janet.pdf">https://conference.eresearch.edu.au/wp-content/uploads/2019/10/Janet-McDougall-eRA2019_McDougall_Janet.pdf</a>
	<b>Symposium contribution</b>	Cochrane, T. & Narayan, V. (2019, February 14–15). Evaluation the CMALT cMOOC: An agile and scalable professional development framework. In R. Shekhawat (Chairs). <i>Breakout session</i> [Symposium]. Scholarship of Technology Enhanced Learning Symposium, Auckland, New Zealand.
3	<b>Report</b>	Author, A. A., & Author, B. B. (Year). <i>Title of the report</i> . Publisher Name. DOI or URL
	<b>Annual report</b>	Fletcher Building Limited. (2019). Annual report 2019. <a href="https://fletcherbuilding.com/assets/4-investor-centre/annual-reports/2019-annual-report.pdf">https://fletcherbuilding.com/assets/4-investor-centre/annual-reports/2019-annual-report.pdf</a>
	<b>Government report</b>	Chiswell, S. & Grant, B. (2019). <i>New Zealand coastal sea surface temperature</i> (Report No. CR388). Ministry for the Environment. <a href="https://environment.govt.nz/publications/new-zealand-coastal-sea-surface-temperature/">https://environment.govt.nz/publications/new-zealand-coastal-sea-surface-temperature/</a>
	<b>Reports from a database</b>	Brewster, C., & Railsback, J. (2002). <i>Full-day kindergarten: Exploring an option for extended learning</i> (ED472733). ERIC. <a href="https://eric.ed.gov/?id=ED472733">https://eric.ed.gov/?id=ED472733</a> .
4	<b>Book</b>	Name of author(s), editor (if any), (publication year). <i>Book name (italic)</i> , Publisher, Place of publication (Country), Number of pages referenced or the number of pages of the book.
	<b>Book &amp; ebook with DOI</b>	Newman, B., (2015). <i>Theory of elasticity and applications</i> . Springer. New York, 438 pages. <a href="https://doi.org/10.1079/9781845939199.0xxx">https://doi.org/10.1079/9781845939199.0xxx</a>

		<i>Include the DOI using the format <a href="https://doi.org/10.xxxx/xxxx">https://doi.org/10.xxxx/xxxx</a></i>
	<b>Book - Edited</b>	Editor Surname, Initial(s). (eds.). (Year). Title ( <i>italic</i> ). Edition (if not the first). Place of publication: Publisher.
		Tran, V. T. (eds.). (2009). <i>Geology and Resources of Vietnam</i> . Science and Technology Publishing House. 589 papers
	<b>ebook - free online, no DOI</b>	Lessig, L. (2011). <i>Republic, lost: How money corrupts – and a plan to stop it</i> . Twelve. <a href="https://lesterland.lessig.org/pdf/republic-lost.pdf">https://lesterland.lessig.org/pdf/republic-lost.pdf</a>
	<b>Author of a chapter in an edited book</b>	Easton, B. (2008). Does poverty affect health? In K. Dew & A. Matheson (Eds.), <i>Understanding health inequalities in Aotearoa New Zealand</i> (pp. 97–106). Otago University Press.  Include a DOI after the publisher, if available.
5	<b>Master and Doctoral Thesis and Dissertation</b>	Author's name, year of publication. <i>Thesis name (italic)</i> . Thesis type, Place of publication, and the number of pages referenced.
		Nguyen, V. T. (2022). <i>Research, and selecting of reasonable structure to stabilize the deep tunnels at the Quang Ninh coal mines</i> . Master thesis, Hanoi University of Mining and Geology. Hanoi, 113 p. (in Vietnamese). <a href="https://humg.edu.vn/saudaihoc.edu.vn/10289/1ncxx">https://humg.edu.vn/saudaihoc.edu.vn/10289/1ncxx</a>
6	<b>Standards</b>	Organisation Name. (Year). <i>Title of the standard</i> (Standard number). Publisher. <a href="https://xxxx">https://xxxx</a>
		Ministry of Natural Resources and Environment. (2015). Circular No. 68/2015/TT-BTNMT of the Ministry of Natural Resources and Environment: Technical regulations of the field topographic survey for topographic map establishment and geographic base database at scale 1:500, 1:1000, 1:2000, 1:5000. Ministry of Natural Resources and Environment. (in Vietnamese).  Standards New Zealand. (2013). <i>Conditions of contract for building and civil engineering construction</i> (NZS 3910:2013). <a href="https://shop-standards-govt-nz">https://shop-standards-govt-nz</a>
7	<b>Website</b>	Author, A. A., & Author, B. B. (Year). <i>Title of the work: Subtitle</i> . Website name. <a href="https://xxxxxx">https://xxxxxx</a>
		Ministry of Health. (2018). <i>Maori disability support services</i> . <a href="https://www.health.govt.nz/our-work/disability-services/maori-disability-support-services">https://www.health.govt.nz/our-work/disability-services/maori-disability-support-services</a>

**THE STRUCTURE OF THE MANUSCRIPT PUBLISHED IN THE JOURNAL OF MINING AND EARTH SCIENCES IS PRESENTED AS FOLLOWS:**

**Title of the article** (font: Cambria, size 18)

Name of authors: 1a\*,2b,... (font: Cambria, size 11)

*Author's address:* (font: Cambria, size 10)

<sup>a</sup> First affiliation address, City, Country

<sup>b</sup> Second affiliation address, City, Country

**Corresponding author's address** (Name, E-mail, font: Cambria, size 11)

**Abstract:** font: Cambria, size 11, no more than 300 words but not less than 250 words.

**Keywords:** 3-5 keywords, font: Cambria, size 10.

**The main body of the article (font: Cambria, size 11)**

1. Introduction
2. Literature Review
3. Data and research methods
4. Results and Discussions
5. Conclusions and/or Recommendations
6. Acknowledgement: if applicable
7. Contributions of authors
8. References